

Board of Directors Meeting MINUTES

Date: May 28, 2024

Time: 5:30 PM

Location: Board Room & Zoom

Chair: Mr. John Frostiak

Present: Mr. John Frostiak - Board Chair, Ms. Dianne Pertoci, Ms. Arlene Swanwick, Mr. Dennis Gushulak, Ms. Holly Stamarski, Ms. Marion Whitton, Mr. Trevor Zhukrovsky, Ms. Elenor Vachon, Ms. Jennifer Sedlacek.

Staff: Mr. Sumeet Kumar, Mr. Brent Maranzan (Zoom), Dr. Diane Zielke (Zoom), Ms. Iris Pham.

Guest: Ms. Jennifer Powers.

Regrets: N/a.

1. CALL TO ORDER

The meeting was called to order by Mr. John Frostiak at 5:31 PM.

1.1. Quorum

Quorum was established.

1.2. Acceptance of Agenda

Add 8.6. Healthcare Summit.

The following motion was brought forward:

MOTION NO: 24-26

Moved: D. Gushulak

Seconded: A. Swanwick

That the agenda for the May 28, 2024, meeting of the RLMCMH Board of Directors be accepted with the proposed changes.

Vote for motion: Carried.

1.3. Declaration of Conflict of Interest

2. CONSENT AGENDA

For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda and

all such matters of business contained in the Consent Agenda are voted on collectively. A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member. In the case of a separate vote, the excluded matter of business is served from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

- 2.1. Minutes, MAC Committee, April 25, 2024
- 2.2. Minutes, Indigenous Working Group, April 24, 2024
- 2.3. Minutes, Board of Directors, April 23, 2024
- 2.4. Minutes, PFAC Committee, April 23, 2024
- 2.5. Minutes, Resource and Planning, April 16, 2024
- 2.6. Minutes, Quality Committee, April 9, 2024

The following motion was brought forward:

MOTION NO: 24-27

Moved: M. Whitton

Seconded: D. Gushulak

That the consent agenda of the May 28, 2024, meeting of the RLMCMH Board of Directors be accepted.

Vote for motion: Carried.

3. EDUCATION

4. BUSINESS ARISING

4.1. Briefing Note on Honeywell Loan

The following motion was brought forward:

MOTION NO: 24-28

Moved: A. Swanwick

Seconded: M. Whitton

That the RLMCMH Board of Directors approved the Briefing Note on Honeywell Loan, as presented. The recommendation proposed was to pay out \$1 million towards the loan and carry a remaining balance of \$700,000.

Vote for motion: Carried.

4.2. Briefing Note on Healthcare Collaborative Benefits

- There would be approximately \$100,000 in savings with no change in the actual benefits provided to employees. Employee premiums would also decrease.
- The start date for the new benefits plan is proposed to be September, rather than the initially suggested August.

The following motion was brought forward:

MOTION NO: 24-29

Moved: A. Swanwick

Seconded: M. Whitton

That the RLMCMH Board of Directors approved the Briefing Note on Healthcare Collaborative Benefits, as presented.

Vote for motion: Carried.

4.3. Accreditation Survey in April 2025

- The Accreditation survey has been rescheduled to September 14 -17, 2025.

5. NEW BUSINESS

5.1. Year-end audit

- Deferred. The audit process is nearing completion. Finalization by auditors will be required, and scheduling for the Audit Committee meeting is in progress.

5.2. Long term debt refinancing H-SAA Declaration of Compliance, MSAA Declaration

- Deferred.

5.3. Attestation – BPSA Directives

- Deferred.

5.4. Hospital Report on Consultant Use

- Deferred. Items 5.1 to 5.4 are to be presented at the Audit Committee meeting in June.

5.5. Review financial reports, investment statements

- The financial report was included in the package.

5.6. Review Capital Plan spending

- The capital budget remains unspent, pending the allocation of funds for the year.

5.7. Honeywell Holdback Payment

- Part of the Honeywell contract included a holdback payment of approximately \$300,000. The Board of Directors recommended paying off this portion.

5.8. Review and approve governance policies

The following motion was brought forward:

MOTION NO: 24-30

Moved: D. Gushulak

Seconded: D. Pertoci

That the RLMCMH Board of Directors approved the governance policies Confidentiality BG-DIR-01, Chief Executive Officer BG-JD-03, Education and Professional Development BG-DIR-10, and Statement of Roles and Responsibilities BG-DIR-04, as amended.

Vote for motion: Carried.

5.9. Strategic Plan Progress Report – Corporate Scorecard

- The 2023-24 Corporate Scorecard and the 2024-27 Strategic Plan were included in the package.

5.10. Proposed Artifacts for New Strategic Plan

- The new artifacts for the strategic plan will be printed and posted, replacing the current ones. This update aims to reflect the latest strategic directions and goals.

6. CORRESPONDENCE/INFORMATION

7. EMERGING ISSUES FOR DISCUSSION

7.1. ED Closures: Probability/Risk Management/Thresholds

- There are currently four upcoming dates in June where physician coverage is not secured. They are June 19, 22, 29, and June 30.

8. REPORTS

8.1. RLMCMH Foundation

- The Foundation, with the assistance of the Auxiliary, organized a golf tournament and a smiley cookies fundraiser.
- Contributions of prizes for events, such as wine and cheese gatherings, are welcomed by the Foundation to enhance fundraising efforts.
- There is a recognition that local 50/50 draws, particularly those associated with hospitals in Thunder Bay, Dryden, and Kenora, attract significant interest due to their large prize pots and local impact.

8.2. RLMCMH Auxiliary

- The recent crafting gift show organized by the Auxiliary was highly successful. The treasurer is currently finalizing the exact revenue from the show.
- The Hospital has contributed \$500 towards the Flower Beds project, and

donations of flowers have been received from the Chukuni greenhouse.

- Members of the Auxiliary also contributed to the smile cookies fundraiser.
- 50th Anniversary Celebration: This year marks the 50th Anniversary of the Auxiliary.

8.3. Chief Nursing Executive

- Deferred.

8.4. Chief Executive Officer

- The CEO report was included in the package.

8.5. Chief of Staff

- There are four days in June with scheduling challenges, and it's become customary to finalize the call schedule no more than six weeks in advance.
- Recruiting new individuals remains a challenge.

8.6. Health Care Summit

- The event provided valuable insights into common issues confronting hospitals, with financial concerns standing out as a recurring theme. The presenters delved into the challenges faced by different facilities, emphasizing the need for leadership and the exploration of innovative solutions beyond traditional service models.
- Mr. Dennis Gushulak shared his report and presentation materials from the Health Care Summit to facilitate further discussion among the Board Directors via email.

9. MEETING EFFECTIVENESS SURVEY

9.1. Results, April 23, 2024

- Financial reports need to be circulated well in advance for the Board to vote on any motion. Feedback also included the importance of receiving a guest speaker's documents ahead of time.
- Encouraged every Board Directors to participate in the Meeting Effectiveness Survey for comprehensive feedback.

9.2. Survey for Today's Meeting

10. CELEBRATIONS

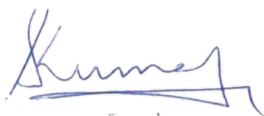
- The Hospital received a donation of \$9,000 from a patient and their family, Ms. Joanne Aiken and her sons, Mr. Donnie Aiken and Mr. Wayne Aiken, which was used to procure an Accuvein instrument for the Hospital.
- The Board Chair celebrated the Auxiliary for their 50th Anniversary and expressed gratitude for their ongoing support.
- The Board Chair reminded members of the upcoming 20 years' Service Volunteer Award at the Legion on June 20th.

11. ADJOURNMENT

The meeting was adjourned by Mr. John Frostiak at 7:04 pm.

12. DATE OF NEXT MEETING: AGM June 27, 2024.

13. IN CAMERA



Mr. Sumeet Kumar

President & CEO



Mr. John Frostiak

Board Chair